**CDD Meeting Highlights**

**February 2, 2022**

The official minutes will be posted on our website after they have been voted on and approved by the CDD Board.

The regular meeting of the Board of Supervisors of the Preserve at Wilderness Lake Community Development District was held at 6:32 p.m. on Wednesday, February 2, 2022.

**Audience Comments**:

The Board entertained audience comments regarding repair of the fence line that boarders US Hwy 41 and Wilderness Lake Preserve Commercial Center. The Board of Supervisors approved forwarding all fence information to the HOA and their attorney for the Board to discuss and follow up with the CDD.

**Supervisor Requests and Walk-on Items**:

The Board continued the discussion of the commercial center’s fence line.

**Landscape Report**:

Ms. Dobson presented the PSA Field Service Report.

Mr. Johnson and Mr. Lucadano updated the Board on the status of the landscaping.

**District Engineer’s Report**:

Mr. Woodcock presented his report. The Stormwater Analysis should be completed and turned in to Pasco County by June 2022. The Board of Supervisors approved Cardno’s proposal for the Stormwater Analysis at a cost of $4,500.00.

**District Counsel’s Report**:

Mr. Vericker recommended that the Board reject all bids received for the Pool Maintenance Services contract.

**GHS Environmental Report**:

Ms. Dobson presented the GHS report for the Board’s review. There were no questions put forth.

**Lodge Manager’s Report**:

Ms. Dobson presented the Lodge Manager’s Report. A discussion ensued regarding the speed limit report and coyotes in the area.

**Staffing Matrix Report**:

Ms. Dobson presented the new staffing matrix to the Board. A discussion ensued.

**Consideration of Proposals for Pool Maintenance Services**:

The Board of Supervisors rejected the proposals received for the Pool Maintenance

Services and authorized advertisement of the Request for Proposals.

**Review of Claim Reporting Document**:

Ms. Dobson presented and reviewed the Claim Reporting Document. No action was required.

**Discussion Regarding Tennis Court Lighting Upgrade**:

Mr. Furanus with Himes Electrical presented and reviewed the proposal to upgrade the

lighting of the Tennis Courts. A discussion ensued. During the March CDD meeting, Ms.

Dobson will report on the usage, the maintenance expenses for FY 2020/2021, the

lifespan of the current system, and secure two additional proposals.

**Consideration of Proposals for Re-Painting of the Buildings Project**:

Ms. Dobson presented and reviewed the proposals for the Re-Painting of the Buildings Project. She entertained the Board members’ questions. The Board of Supervisors approved Romaner Graphics’ proposal for the Re-Painting of the Buildings Project at a cost of $32,600.00 with a one-year warranty.

**Discussion Regarding Ranger Station Structural Assessment**:

Mr. Woodcock presented and reviewed Wekiva’s Structural Assessment of the Ranger Station. A discussion ensued. Proposals for the repairs will be submitted for review during the March CDD meeting.

**Consideration of Recommendation of Audit Committee Regarding Audit Proposal**

**Instructions and Evaluation Criteria**:

Ms. Dobson stated that the Audit Committee had met prior to the onset of the Board meeting and recommended the approval of the Audit Proposal Instructions and Evaluation Criteria as presented. A discussion ensued. The Board of Supervisors approved the Audit Committee’s recommendation for the Audit Proposal Instructions and Evaluation Criteria.

**Consideration of Proposal for Lap Pool Pumps**:

Tim and Dawn Shanley from The Pool Works presented and reviewed the proposal for

the Lap Pool pumps. A discussion ensued. The Board of Supervisors approved The Pool

Works’ proposal for the Lap Pool Pumps at a cost of $12,300.00.

**Consideration of Proposals for Sidewalk Remediation**:

Ms. Dobson presented and reviewed the proposals for the Sidewalk Remediation Project. A discussion ensued. The Board of Supervisors approved the Site Masters of Florida proposal at a cost of $21,460.00.

**Consideration of Proposals for Going Green Media Upgrade**:

Ms. Dobson presented and reviewed the proposals for the Going Green Media Upgrade. She entertained the Board members’ questions. A discussion ensued. The Board of Supervisors approved the purchase of six Google Chromecast devices and wall mounts at a not-to-exceed cost of $750.00.

**Consideration of Proposal to Pressure Wash, Sand and Reseal Campus Pavers**:

Ms. Dobson presented and reviewed the proposals to pressure wash, sand, and reseal the campus pavers. A discussion ensued. The Board of Supervisors approved Proteus Pool Service’s proposal to pressure wash, sand and reseal the campus pavers at a cost of not-to-exceed $6,000.00.

**Consideration of the Minutes of the Board of Supervisors’ Meeting held on**

**January 5, 2022**:

Ms. Dobson presented the minutes of the Board of Supervisors’ meeting held on January 5, 2022. The Board of Supervisors approved the minutes of the Board of Supervisors’ meeting held on January 5, 2022, as presented.

**Consideration of the Operation & Maintenance Expenditures for December 2021**:

Ms. Dobson presented the Operation & Maintenance Expenditures for December 2021. The Board of Supervisors approved the Operation & Expenditures for December 2021 ($165,336.51).

**General Manager’s Update**:

Ms. Dobson presented the Financial Statements for December 2021 and the Reserve Study Report.

Ms. Dobson presented her report and mentioned the next regular meeting of the Board of Supervisors date of March 2, 2022, at 9:30 a.m. and the second audit committee meeting will be held prior to the onset of the Board meeting with the committee reviewing the audit proposals and recommending an audit firm for the District’s auditing services.

The Board will hold their Budget Workshop in the Activities Center at 9:30 a.m. on Tuesday, April 12th.

**Supervisors Requests**:

Ms. Dobson entertained comments and discussion by the Board.

Meeting adjourned at 10:13 p.m.